



CARMARTHENSIRE COVID-19 Community Response Fund

Guidance Notes

The Carmarthenshire **COVID-19 Community Response Fund** is a joint scheme supported by Carmarthenshire Association of Voluntary Services (CAVS), Carmarthenshire County Council, LEADER, Welsh Church Fund, West Wales Care Partnership and Welsh Government.

Grant Aims

Carmarthenshire **Covid-19 Community Response Fund** will support voluntary sector organisations and community groups in Carmarthenshire to:

1. maintain or increase activities that support the vulnerable during the Coronavirus (COVID-19) crisis
2. ensure that organisation/community groups have the resources needed to deliver vital services for their communities
3. encourage robust health and safety protocols during all activities that safeguard voluntary sector staff, volunteers, helpers and beneficiaries

Some **examples** that could be considered for funding are:

- printing leaflets for door-to-door distribution to reach individuals who are not online
- equipment e.g. containers for food storage/delivery
- low level support services e.g. shopping, collecting medicines, dog walking, gardening, housework
- reducing social isolation such as telephone calls, Digital Inclusion initiatives, mobile phones and top-ups
- activities that build up local “pools” of volunteers/helpers to support older people, upskilling volunteers/helpers, out of pocket expenses e.g. fuel
- support for unpaid or paid carers, including personal protective equipment (P.P.E)
- creating new on-line materials/activities, marketing and promotion
- provision of meals, emergency food parcels or other support for the isolated and vulnerable.



Grant Offer

1. Community groups (***not constituted***) can apply for a maximum of **£250**.
(If you would like to become constituted contact us before application).

- You must have registered your group with CAVS. Please contact Jamie Horton Jamie.horton@cavs.org.uk.
- You will also need to provide the name of an authorised person e.g. Group coordinator, a community hall committee or town/community council to receive the grant on behalf of the group.

Applications to be sent to admin@cavs.org.uk

Please Note:

Applicants will be required to provide evidence such as receipts, and/or invoices where applicable to evidence costs incurred.

Failure to provide the above evidence may result in a need to repay the funds already received.

2. Applicants who are ***formally constituted*** can apply for up to **£1,000**.

This includes voluntary organisations or social enterprises that are self-governing, non-profit distributing and working for public/community benefit – as well as Town and Community Councils.

Voluntary organisations must have a governing document (a Constitution, Memorandum and Articles of Association or Trust Deed) which is signed and dated; and a bank account set up in the organisation's name, with at least two named signatories who are not related or living at the same address.

Applications to be sent to RDPSirGar@carmarthenshire.gov.uk

Please Note:

Applicants will be required to provide evidence such as receipts, and/or invoices as well as ***copy of bank statements*** demonstrating the defrayment of eligible items as per your application.

Failure to provide the above evidence may result in a need to repay the funds already received.

Grant payment will be made in advance at 100% grant rate

Reporting

- Successful applicants will be expected to report back to funder within one month of the end of the activity.
- You must present a brief report about the activities you organised, how many people benefited, and any good news stories about the activities undertaken.
- Each supported group will be required to keep a log of volunteering hours that have supported the funded activity. Successful groups will be provided with a template in order to capture this information.

Timescale

- Applications must be received by 31st July 2020 at the latest. Any applications received after this date will not be considered.

Please contact RDPSIRGAR@carmarthenshire.gov.uk in order to register your interest and request an application form